

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, October 16, 2023
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Approval of minutes of the regular school board meeting on September 18, 2023.
4. Review of student activity fund
5. Student Council
6. EPTO Report
7. Administrative Reports
 - 7.1 Principal
 - a. Student Count
 - b. After School program
 - c. Homecoming
 - d.
 - 7.2 Superintendent
 - a. Daycare Update
 - b. Consent agenda items
 - c.
 - d.
8. Financial Reports
 - 8.1 Cash Flow/Budget Report
9. Action Items:
 - 9.1 Consider/approve monthly bills
 - 9.2 Consider/approve MSHSL Resolution
 - 9.3 Consider/approve sealed bids for the shed
 - 9.4 Approve After School program
 - 9.5
 - 9.6
 - 9.7

9.8 Second Reading of these policies: 203.6 (Consent agendas), 420 (Students and employees with sexually transmitted infections and diseases and certain other communicable diseases and infectious conditions), 421 (Gifts to employees and school board members), 422 (Policies incorporated by reference), 423 (Employee-student relationships), 516.5 (Overdose medication), 607 (Organization of grade levels), 608 (Instructional services - special education), 609 (Religion), and 610 (Field trips).

9.9 First Reading of these policies: 424 (License Status), 425 (Staff development), 611 (Home Schooling), 614 (School district testing plan & procedure), 615 (Testing accommodations, modifications, and exemptions for IEP's, section 504 plans, & LEP students), 617 (School district ensurance of preparatory & high school standards), 618 (Assessment of student achievement).

9.10 Personnel

- a. Resignation
- b. Contracts

9.11 Donations

- a. \$500 from Ellsworth Comm. Club for Robotics
- b. Donations for promotional video

10. Buildings & Grounds:

- a.
- b.

11. Adjournment

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School Library
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Monday, September 18, 2023**

The regular meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Robert Routh, Amy Labat, Darcey Groen, & Hanna Walters.

Visitors present: Mark & Cory with Apex Facility solutions.

A motion was made by Harms and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

Mark & Cory with Apex Facility Solutions presented information to the school board regarding HVAC & Geothermal systems for the district.

A motion was made by Jenniges and seconded by Buntjer to approve the minutes of the regular meeting held on August 21, 2023. Motion carried.

The Board of Education reviewed the Student Activity Fund.

Lisa Lynn reported on these items for EPTO: donated cookies & water for the open house, clothing orders, Christmas movie night, and they will not be doing the pancake breakfast this year.

Ms. Labat reported on student count, had our first required fire drill on September 7 and another one on September 14, bus & bike safety training was presented to students in grades PreK - 10 on September 8, the technology and annual notifications were sent out to parents on September 12, presented information on the first day of school kickoff, lunch program update, still searching for an FFA Advisor, possible after school program & discussed options to make a commercial to promote the school.

Mr. Routh's report included information on bus inspection, Alice training, levy certification update, daycare update and MSBA conference information.

Darcey Groen presented the Treasurer's Report and monthly budget information. A motion was made by Lefdal and seconded by Buntjer to approve the Treasurer's Report. Motion carried.

A motion was made by Jenniges and seconded by Lefdal to approve the bills as presented. Motion carried.

Mr. Routh stated that there were no bids received for the shed. He will check into options to place the shed on the south side of the building for playground toys to be stored in.

Ms. Labat presented the seniority list for 2023-2024. A motion was made by Harms and seconded by Lefdal to approve the seniority list as presented. Motion carried.

Mr. Routh presented the proposed 2023 levy for taxes payable in 2024 as the maximum for approval. A motion was made by Buntjer and seconded by Lynn to approve the proposed 2023 levy for taxes payable in 2024 as the maximum levy. Motion carried.

Mr. Routh presented the 2023-2024 non-certified pay scale. A motion was made by Lynn and seconded by Buntjer to approve the 2023-2024 non-certified pay scale. Motion carried.

Mr. Routh presented the 2023-2024, 2024-2025 Master Agreement. A motion was made by Lefdal and seconded by Harms to approve the Master Agreement. Motion carried.

Ms. Labat presented the second reading on the following policies: 490.0: Licensed employee retirement status, 408: Subpoena of a school district employee, 409: Employee publications, instructional materials, inventions & creations, 413: Harassment & violence, 414: Mandated reporting of child neglect or physical or sexual abuse, 415: Mandated reporting of maltreatment of vulnerable adults, 416: Drug & alcohol testing, 506: Student discipline, 604: Instructional curriculum, 605: Alternative programs, 606: Textbooks & instructional materials, 624: Online learning options, 722: Public data & data subject requests, and 806: Crisis management policy. A motion was made by Lefdal and seconded by Lynn to approve the second reading of these policies. Motion carried.

Ms. Labat presented the first reading of the following policies: 203.6: Consent agendas, 420: Students & employees with sexually transmitted infections and diseases and certain other communicable diseases & infectious conditions, 421: Gifts to employees and school board members, 422: Policies incorporated by reference, 423: Employee-student relationships, 516.5: Overdose medication, 607: Organization of grade levels, 608: Instructional services - special education, 609: Religion, & 610: Field trips. A motion was made by Jenniges and seconded by Buntjer to approve the first reading of these policies. Motion carried.

Ms. Labat presented contracts with the following:

Angle Trotter as Assistant Cook

Susan Blair as Paraprofessional

Andrea Gaul as Knowledge Bowl Advisor

A motion was made by Harms and seconded by Lefdal to approve the contracts presented.

Motion carried.

Mr. Routh presented the following donations:

\$500 from the Ellsworth Community Club for the Drama Dept.

\$345 from the Ellsworth Community Club for the Barnes & Nobles trip

\$100 from Jean Chapin for the Elementary Panther Store

A motion was made by Lefdal and seconded by Jenniges to accept the donations. Motion carried.

Mr. Routh presented the following items for buildings & grounds: gym floor trim has been replaced.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Harms to adjourn. Motion carried. The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk