

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, December 18, 2023
5:30 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Student Council
4. Robotics
5. Apex & PMA - Building project preliminary information
6. Consent Agenda Consider/Approve
 - 6.1 Minutes of regular board meeting on November 20, 2023
 - 6.2 Student Activity Fund
 - 6.3 Treasurer's Report
 - 6.4 Donations:
 - 6.5 First & Second reading of policies
Second Reading of these policies: 619 (Staff development for standards), 623 (Mandatory summer school), 701 (Establishment and adoption of school district budget), 701.1 (Modification of school district budget), 702 (Accounting), 703 (Annual audit), & 704 (Development and maintenance of an inventory of fixed assets and a fixed asset accounting system)
First Reading of these policies: 101 (Legal status of the school district), 101.1 (Name of the school district), 103 (Complaints-students, employees, parents, other persons), 104 (School district mission statement), 705 (Investments), 706 (Acceptance of gifts), 707 (Transportation of public school students), 708 (Transportation of nonpublic school students)
7. EPTO Report
8. Public Meeting on Truth and Taxation - 6:00 pm
9. Administrative Reports
 - 9.1 Principal
 - a. Student Count
 - b.
 - c.
 - d.

9.2 Superintendent

- a. Custodial Update - Boiler
- b. Daycare fence update
- c. Exterior doors update
- d. Board Training Phase II reflection

10. Action Items:

10.1 Consider/approve monthly bills

10.2 Earned sick and safe time (ESST) - MOU Agreement for amending the Teacher

Master Contract

10.3 Consider/approve gym sound system

10.4 Resolution establishing combined polling places

10.5 Open bids on shed

10.6 Substitute pay

10.7 Personnel

- a.
- b.

11. Buildings & Grounds:

- a.
- b.

12. Adjournment

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Monday, November 20, 2023**

The regular meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Robert Routh, Amy Labat, Darcey Groen, Andrea Gaul & Casey Klosterbuer.

Visitors present: Amy Molberg with Meulebroeck, Taubert & Co, Kiara Lewis & Logan Bossert

A motion was made by Lefdal and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

Amy Molberg with Meulebroeck, Taubert, & Co. presented the FY23 School District Audit. A motion was made by Buntjer and seconded by Lynn to approve the FY23 Audit as presented. Motion carried.

A motion was made by Jenniges and seconded by Harms to approve the Consent Agenda items:

- Minutes of the regular school board meeting on October 16, 2023, minutes of the special school board meeting on October 11, 2023 and the minutes of the special school board meeting on November 9, 2023
- Student Activity Report
- Treasurer's Report
- 2nd reading on these policies: 424 (License Status), 425 (Staff development), 611 (Home Schooling), 614 (School district testing plan & procedure), 615 (Testing accommodations, modifications, and exemptions for IEP's, section 504 plans, & LEP students), 617 (School district ensurance of preparatory & high school standards), 618 (Assessment of student achievement).
- 1st reading on these policies: 619 (Staff development for standards), 623 (Mandatory summer school), 701 (Establishment and adoption of school district budget), 701.1 (Modification of school district budget), 702 (Accounting), 703 (Annual audit), & 704 (Development and maintenance of an inventory of fixed assets and a fixed asset accounting system)

Motion carried.

Kiara Lewis & Logan Bossert presented information on these Student Council activities: Red Ribbon week, athletics, decorated doors for Halloween, memorial for Corwin Slagter for lung disease awareness, and robotics information.

Lisa Lynn reported on these items for EPTO: Christmas movie to be held after the breakfast with Santa and fundraiser information.

Ms. Labat reported on student count, you've been panthered, Daily Globe articles, fundraising report, and World's Best Workforce report.

Lindsay Jenniges presented the Nobles County Integration Collaborative mission statement and vision.

Mr. Routh's report included information on boilers, custodial update, van cameras, bus driver training, state election update, MREA information, IEA Health & Safety.

The board reviewed the bills. A motion was made by Lefdal and seconded by Buntjer to approve the bills as presented. Motion carried.

Mr. Routh suggested that we change the time of the December board meeting as there is a music concert that evening. A motion was made by Lefdal and seconded by Buntjer to set the time of December board meeting to 5:30 with the Truth in Taxation hearing to begin at 6:00. Motion carried.

Mr. Routh presented an emergency evacuation plan for Parkview Manor Nursing Home. If they would have to evacuate due to a fire or other emergency, they will bring residents to the school gymnasium. A motion was made by Lynn and seconded by Harms to approve the emergency evacuation plan. Motion carried.

Ms. Labat presented a resignation submitted by Marlin Boom as bus driver. A motion was made by Buntjer and seconded by Jenniges to accept the resignation. Motion carried.

Ms. Labat presented contracts with the following:

Gaje Sammons as boiler inspector

Anita Kruse as Title I

A motion was made by Lefdal and seconded by Lynn to approve the contracts presented. Motion carried.

Mr. Routh presented the following items for buildings & grounds: lighting outside the daycare door and gym lighting.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Harms to adjourn. Motion carried. The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk