

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, April 17, 2023
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Approval of minutes of the regular school board meeting on March 20, 2023 and the minutes from the special school board meeting on March 2, 2023.
4. Review of student activity fund
5. EPTO Report
6. Administrative Reports
 - 6.1 Principal
 - a. Student Count
 - b. Preschool Information
 - c.
 - 6.2 Superintendent
 - a. Bus Routes
 - b. Capital Outlay Levy
 - c.
7. Financial Reports
 - 7.1 Cash Flow/Budget Report
8. Action Items:
 - 8.1 Consider/approve monthly bills
 - 8.2 Open bids for the football field
 - 8.3 Contract with Schomaker's Cleaning
 - 8.4 2023-2024 School Calendar
 - 8.5 Handbook Language on credits
 - 8.6 Snow Makeup Days
 - 8.7 Trip to Europe
 - 8.8 First Reading of these policies: 601 (School district curriculum & instruction goals), 603 (Curriculum development), 612.1 (Development of parent & family engagement policies for Title I programs), 616 (School District system accountability), 620 (Credit for learning), 709 (Student Transportation safety policy), 721 (Uniform grant guidance policy regarding federal revenue sources), 903 (Visitors to school building and sites), & 613 (Graduation requirements).

8.9 Second Reading of these policies: 521 (Student disability nondiscrimination), 522 (Title IX sex nondiscrimination policy), 524 (Internet acceptable use & safety policy), 526 (Hazing prohibition), 531 (The Pledge of Allegiance), 532 (Use of peace officers & crisis teams), 533 (Wellness); 534 (School meals policy).

8.10 Personnel

- a. Contract - Art Instructor
- b. Summer Custodial - Marcella

8.11 Donations

- a. \$100.00 - EPTO - purchase of notebooks, folders, pencils, etc. for students
- b. \$300.00 - EPTO - SkyZone reward trip

9. Buildings & Grounds

10. Adjournment

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, March 20, 2023**

The organizational meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present except Lindsay Jenniges. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Dave Ackerman, Darcey Groen, Hanna Walters, Jenni Gaul, & Rachel Kramer.

Visitors present: Robert Routh

A motion was made by Buntjer and seconded by Lefdal to approve the meeting agenda with two additions. Motion carried.

A motion was made by Harms and seconded by Lynn to approve the minutes of the regular meeting held on February 21, 2023. Motion carried.

The Board of Education reviewed the Student Activity Fund.

Lisa Lynn reported on these items for EPTO: dance camp went well, Grandparents Day will be on March 24, EPTO will serve supper at the Firemens Bingo, will provide donuts to students before the MCA testing, will provide snacks for staff at conferences, & will provide ice cream at the end of the school year for students.

Ms. Labat's report included information on student count, credit requirements & early graduation, will make language change in handbook regarding credits, music concert will be March 24 following Grandparents Day, presented the district calendar options, & discussed snow days.

Mr. Ackerman's report on a request for proposal for a food service contract with Adrian and discussed the remaining contracted amount of fuel oil for the building.

Darcey Groen presented the Treasurer's Report and monthly budget information. A motion was made by Buntjer and seconded by Lefdal to approve the Treasurer's Report. Motion carried.

A motion was made by Lefdal and seconded by Lynn to approve the bills. Motion carried.

Mr. Ackerman presented the Integration & Achievement Plan & Budget for the 2023-2024 school year. A motion was made by Lynn and seconded by Harms to approve the Integration & Achievement Plan & Budget. Motion carried.

Mr. Ackerman presented a resolution for a grant application with the Lyon County Riverboat Foundation for the purchase of a 3D Printer & Robotics Equipment. A motion was made by Buntjer and seconded by Lefdal to approve the grant resolution. Motion carried.

Mr. Ackerman requested approval for the call for bids on mowing of the football field. A motion was made by Harms and seconded by Lefdal to approve the call for bids on mowing of the football field. Motion carried.

Ms. Labat presented the second reading of the following policies: 417: Chemical Use and Abuse, 418: Drug free workplace & school, 419: Tobacco free, 427: Workload limits for Special Education, 514: Bullying prohibition, 515: Protection & privacy of student records, & 516: Student medication. A motion was made by Lefdal and seconded by Buntjer to approve the second reading of these policies. Motion carried.

Ms. Labat presented the first reading of the following policies: 521: Student disability nondiscrimination, 522: Title IX sex nondiscrimination policy, 524: Internet acceptable use & safety policy, 526: Hazing prohibition, 531: The Pledge of Allegiance, 532: Use of peace officers & crisis teams, 533: Wellness, & 534: School meals policy. A motion was made by Lefdal and seconded by Harms to approve the first reading of these policies. Motion carried.

Ms. Labat presented a resignation submitted by Ben Henning as 6th grade teacher and a resignation submitted by Jennifer Huisman as 4th grade teacher. A motion was made by Lefdal and seconded by Buntjer to accept the resignations submitted. Motion carried.

Mr. Heikes read a retirement letter submitted by Dave Ackerman as Superintendent. The school board thanked him for his work with the district. A motion was made by Lefdal and seconded by Buntjer to accept Mr. Ackerman's retirement. Motion carried.

Mr. Ackerman presented a contract with Robert Routh as part-time Superintendent for the 2023-2024 school year. A motion was made by Lefdal and seconded by Lynn to approve the contract with Mr. Routh. Motion carried.

Mr. Ackerman presented donations from the following:

\$125 - Community Club for the Bake for Good project

\$850 - Community Club for Assemblies

A motion was made by Buntjer and seconded by Harms to approve the donations. Motion carried.

Mr. Ackerman presented these items for buildings & grounds: ovens in the FACS room & flooring in the 4th grade room.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Buntjer to adjourn. Motion carried. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk

**ELLSWORTH PUBLIC SCHOOL
SPECIAL SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Thursday, March 2, 2023**

Chairperson Ryan Heikes called the meeting to order at 6:30 p.m. A roll call revealed all members present.

Staff present: Dave Ackerman, Amy Labat & Darcey Groen

A motion was made by Lefdal and seconded by Buntjer to approve the meeting agenda as presented. Motion carried.

The purpose of this special meeting was to interview Robert Routh for the position of part-time Superintendent for the 2023-2024 school year. Mr. Routh indicated that he allowed an open meeting.

Mr. Heikes introduced the school board and staff members.

The school board addressed Mr. Routh with several questions. Mr. Routh then asked questions about the school district and the position.

Mr. Routh left the meeting and the school board had more discussion on the applicant. A motion was made by Lynn and seconded by Lefdal to offer a contract to Mr. Routh as part-time Superintendent for the 2023-2024 school year. Motion carried. Mr. Heikes asked Mr. Routh to come back to the meeting. The school board and Mr. Routh had a discussion about the position and he was offered a contract. Mr. Routh said he appreciates the offer and will call back in a few days with his decision.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Dreesen and seconded by Lefdal to adjourn. Motion carried. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk