ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Wednesday, July 23, 2025
6:00 p.m.

1. Call to order and roll call

2. Approve meeting agenda

3. Consent Agenda Consider/Approve
   3.1 Minutes of regular board meeting on June 16, 2025
   3.2 Student Activity Fund
   3.3 Treasurer's Report
   3.4 Donations:

4. Administrative Reports
   4.1 Principal
      a. 25-26 District Calendar
      b. Fundraising

   4.2 Superintendent
      a. School Board News
      b.

5. Action Items:
   5.1 Consider/approve monthly bills
   5.2 Non-renewal of Athletic Director position
   5.3 Open bids for dairy products
   5.4 Call for bids on propane
   5.5 Approve LTFM 10-year plan
   5.6 Approve sale of greenhouse - bids to be opened July 31.
   5.7 School rental request - Faye Schilling-DeBoer family - December 20
   5.8 Athletic Fees - Adrian changed their athletic fees
   5.9 Designate official newspaper - Nobles County Review is closing
   5.10 Resolution relating to $519,000 General Obligation Facilities Maintenance Bonds

   5.11 Personnel
      a. Contract - Paraprofessional
      b. Contract - Admin. Asst./Paraprofessional
      c. Resignation - Elem. Instructor

6. Buildings & Grounds:
   a.
   b.
7. Adjournment

ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
Zion Presbyterian Church
Ellsworth, Minnesota
Monday, June 16, 2025

The regular meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present except Lindsay Jenniges. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Bill Strom, & Darcey Groen

Visitors: None

A motion was made by Lynn and seconded by Lenz to approve the meeting agenda with one addition. Motion carried.

A motion was made by Lynn and seconded by Lefdal to approve the Consent Agenda items:
- Minutes of the regular school board meeting on May 19, 2025
- Student Activity Report
- Treasurer's Report
- Donations:

Motion carried.

Ms. Labat's report included information on the music trip, fundraising guidelines, concessions - have one coordinator for both concessions & MTSS training.

Mr. Strom's report included information on the FY26 budget, CTE budget, painting needs for the building, administrative assistant position, & superintendent license.

Darcey Groen presented the bills with one addition. A motion was made by Harms and seconded by Lenz to approve the bills. Motion carried.

Ms. Labat presented information on preschool tuition and snacks. A motion was made by Harms and seconded by Lynn to raise the preschool tuition to $90 for the Tuesday/Thursday class and $130 for the Monday/Wednesday/Friday class and to have the parents provide the snacks. Motion carried.

Ms. Labat presented the updated weight room policy and fees. A motion was made by Lefdal and seconded by Lynn to approve the updated weight room policy. Motion carried.

Mr. Strom presented the preliminary FY26 budget.

Revenue	Expense	Difference	
Fund 01	2,400,967	2,558,664	- 157,697
Fund 02	108,726	126,580	- 17,854
Fund 04	72,910	70,560	+ 2,350

A motion was made by Lenz and seconded by Harms to approve the FY26 Preliminary budget. Motion carried.

Mr. Strom requested approval for the call for bids for dairy products for the 2025-2026 school year. A motion was made by Lefdal and seconded by Harms to call for bids for dairy products for the 2025-2026 school year. Motion carried.

A discussion took place regarding the call for bids for propane. This will be discussed at the July meeting.

Ms. Labat presented resignations submitted by Mary Boom & Angle Trotter. A motion was made by Lenz and seconded by Lynn to accept the resignations submitted. Motion carried.

Ms. Labat presented a contract with Anne Shelton as Elementary Instructor for the 2025-2026 school year. A motion was made by Harms and seconded by Lefdal to approve the contract as presented. Motion carried.

Ms. Labat presented a contract with Kiara Heikes as part-time Administrative Assistant for the 2025-2026 school year. Lefdal suggested that the board discuss this contract further. Ryan Heikes asked if he should step out of the meeting. Dustin Lefdal suggested that Ryan step out of the meeting for a few minutes. A motion was made by Lenz and seconded by Lynn to approve the contract with Kiara Heikes as Administrative Assistant. A roll call vote was taken. The following voted in favor: Lenz and Lynn. The following voted against: Harms & Lefdal. The following were absent from the vote: Heikes & Jenniges. Motion failed. Ryan Heikes returned to the meeting. Due to Heikes being absent from the vote, another vote was needed. A motion was made by Harms and seconded by Lenz to approve the contract with Kiara Heikes as Administrative Assistant. A roll call vote was taken. The following voted in favor: Lenz & Lynn. The following voted against: Harms and Lefdal. Heikes abstained from the vote. The following were absent: Jenniges. Motion failed.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Harms and seconded by Lenz to adjourn. Motion carried. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

____

Ellsworth District 514 School Board Clerk