

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, April 15, 2024
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Student Council

4. Consent Agenda Consider/Approve

4.1 Minutes of regular board meeting on March 18, 2024.

4.2 Student Activity Fund

4.3 Treasurer's Report

4.4 Donations: \$3000 from Security Savings Bank for scoreboards, \$2,000 from Ellsworth Community Club for charter bus, \$1,000 from Pepsi for scoreboard

4.5 First & Second reading of policies

Second Reading of these policies: 201 (Legal status of the school board), 202 (School Board officers), 203 (Operation of the school board - governing rules), 203.1 (School Board procedures; rules of order), 203.2 (Order of the regular school board meeting), 203.5 (School Board meeting agenda), 204 (School Board meeting minutes)

First Reading of these policies: 211 (Criminal or civil action against school district, school board member, employee, or student), 207 (Public hearings), 209 (Code of ethics), 210 (Conflict of interest - school board members), 205 (Open meetings and closed meetings), 206 (Public participation in school board meetings/complaints about persons at school considerations), 208 (Development, adoption, and implementation of policies), & 212 (School board member development)

5. EPTO Report

6. Administrative Reports

6.1 Principal

a. Student Count

b.

c.

6.2 Superintendent

a. Meet & Confer Update

b. Proposed FY25 Budget - May, Adopt FY25 Budget in June

c. Special Election Community meeting reflection

d. Legislative Update

7. Action Items:

- 7.1 Consider/approve monthly bills
- 7.2 Approve second reading of 2024-2025 school calendar
- 7.3 Open bids for football field
- 7.4 Schomaker's Cleaning Contract for 2024-2025
- 7.5 MOU for Article V Section 3 & 4
- 7.6 Set special meeting to canvass election results
- 7.7

7.8 Personnel

- a.
- b.

8. Buildings & Grounds:

- a.
- b.

9. Adjournment

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, March 18, 2024**

The regular meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present except Dustin Lefdal. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Robert Routh, Darcey Groen, Rachel Kramer, Lori Romans & Leah Deutsch.

Visitors: Logan Bossert & Marcus Lewis

A motion was made by Buntjer and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

Logan Bossert updated the board on Student Council. They plan to sell shirts for brain cancer awareness. He also gave an update on Robotics. They did a seed auction fundraiser and that went very well.

A motion was made by Buntjer and seconded by Harms to approve the Consent Agenda items:

- Minutes of the regular school board meeting on February 21, 2024
 - Minutes of the special school board meeting on February 28, 2024
 - Minutes of the special school board meeting on March 2, 2024
 - Minutes of the special school board meeting on March 7, 2024
 - Student Activity Report - move funds from Yearbook to Elementary Panther Store
 - Treasurer's Report
 - Donations: \$2,000 from SW/WC Service Coop for Robotics, \$4,000 from SW MN Arts Council for a musical performance, & \$45 from Gaul Repair for gifts for Read Across America week.
 - Second reading on these policies: 805 (Waste reduction & recycling), 807 (Health & Safety policy), 901 (Community Education), 902 (Use of district facilities & equipment), 904 (Distribution of materials on school district property by nonschool persons), 905 (Advertising), 906 (Community notification of predatory offenders), 907 (Rewards)
 - First reading on these policies: 201 (Legal status of the school board), 202 (School Board officers), 203 (Operation of the school board - governing rules), 203.1 (School Board procedures; rules of order), 203.2 (Order of the regular school board meeting), 203.5 (School Board meeting agenda), 204 (School Board meeting minutes)
- Motion carried.

Lisa Lynn presented the following information from EPTO: Dance camp went well, EPTO provided crafts, snacks & water for Grandparents Day.

Ms. Labat's report included information on student count, Schedule C positions, update on You've Been Panthered, Read Act, CEO program, information about the SW MN Arts Council grant, video on You've Been Panthered, and upcoming field trips.

Mr. Routh's report included information on the revised FY24 budget, the budget and policy committee will meet on April 3 at 6:00 pm, Meet & Confer to meet, special election update, community meeting plan, WAN agreement info and cost & MSBA State funding.

Darcey Groen presented the bills. A motion was made by Harms and seconded by Lynn to approve the bills. Motion carried.

Ms. Labat presented the first reading of the 2024-2025 school calendar. A motion was made by Buntjer and seconded by Jenniges to approve the first reading of the 2024-2025 school calendar. Motion carried.

Mr. Routh presented the 2025-2029 WAN Agreement for approval. The cost of this agreement is \$21,000/year. A motion was made by Harms and seconded by Lynn to approve the WAN agreement. A roll call vote was taken. The following voted in favor: Heikes, Jenniges, Buntjer, Lynn & Harms. The following voted against: None. Dustin Lefdal was absent. Motion carried.

RESOLUTION APPOINTING ELECTION JUDGES CERTIFICATION OF MINUTES
RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 514 (Ellsworth Public School), Minnesota

Governing Body: School Board

A regular meeting held on March 18, 2024 at 6:00 p.m. in the School Library.

Members present: Ryan Heikes, Lindsay Jenniges, Lisa Lynn, Randy Buntjer & Jennifer Harms.

Members absent: Dustin Lefdal

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO APPOINTING ELECTION JUDGES AND
ABSENTEE BALLOT BOARD MEMBERS FOR THE May 14, 2024 SCHOOL
DISTRICT SPECIAL ELECTION

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal

custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on March 18, 2024.

School District Clerk

Member Lindsay Jenniges introduced the following resolution and moved its adoption, which motion was seconded by Member Randy Buntjer:

RESOLUTION RELATING TO APPOINTING ELECTION JUDGES AND
ABSENTEE BALLOT BOARD MEMBERS FOR THE May 14, 2024 SCHOOL
DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 514 (Ellsworth Public School), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the School District's special election on May 14, 2024 to act as such at the polling places listed below:

Ellsworth City Hall

322 S Broadway St,

Ellsworth, MN 56129

Head Election Judge: Dawn Huisman

Election Judge: Jason Honken

Election Judge: Lisa Huisman

Election Judge: Jana Luitjens

Election Judge: Mary Rabinowitz

2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the Board for canvass in the manner provided for other school district elections.

3. The following individuals, each of whom is qualified to serve as an election judge, are hereby appointed as absentee ballot board members for the School District's special election on May 14, 2024 to act as such at the absentee voting location listed below:

Ellsworth Public School
District Offices
513 S. Broadway St.
Ellsworth, MN 56129

Dawn Huisman
Jason Honken
Lisa Huisman
Jana Luitjens
Mary Rabinowitz

4. The following individuals, each of whom is qualified to serve as an election judge, are hereby designated to deliver absentee ballots to hospital patients and residents of health care facilities in accordance with Minnesota Statutes, Section 203B.11, Subdivision 1 for the School District's special election on May 14, 2024:

Dawn Huisman
Jason Honken
Lisa Huisman
Jana Luitjens
Mary Rabinowitz

Upon vote being taken thereon, the following voted in favor thereof: Heikes, Jenniges, Lynn, Buntjer & Harms. Dustin Lefdal was absent.

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

Mr. Routh requested approval for the call for bids on mowing of the football field. A motion was made by Buntjer and seconded by Harms to approve the call for bids on mowing of the football field. Motion carried.

Mr. Routh presented a contract with Bill Strom as Superintendent for 2024-2027. A motion was made by Lynn and seconded by Harms to approve the contract with Bill Strom as Superintendent. Motion carried.

Ms. Labat presented a resignation letter submitted by Summer Blomgren. A motion was made by Jenniges and Buntjer to accept the resignation letter submitted by Summer Blomgren. Motion carried.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Buntjer and seconded by Jenniges to adjourn. Motion carried. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk