

**ELLSWORTH PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
School Library  
Ellsworth, Minnesota  
Wednesday, February 21, 2024  
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Student Council
4. Robotics
5. Consent Agenda Consider/Approve
  - 5.1 Minutes of regular board meeting on January 17, 2024.
  - 5.2 Student Activity Fund
  - 5.3 Treasurer's Report
  - 5.4 Donations: \$1,000 - Music grant from Peter Marsh Foundation  
\$2,500 - Nobles County Dairy
  - 5.5 First & Second reading of policies  
**Second Reading** of these policies: 801 (Equal access to school facilities), 710 (Extracurricular transportation), 711 (Video recording on school buses), 712 (Video surveillance other than on buses), 713 (Student activity accounting), 714 (Fund balances), 720 (Vending machines), & 802 (Disposition of obsolete equipment and material)  
**First Reading** of these policies: 805 (Waste reduction & recycling), 807 (Health & Safety policy), 901 (Community Education), 902 (Use of district facilities & equipment), 904 (Distribution of materials on school district property by nonschool persons), 905 (Advertising), 906 (Community notification of predatory offenders), 907 (Rewards)
6. EPTO Report
7. Administrative Reports
  - 7.1 Principal
    - a. Student Count
    - b.
    - c.
    - d.
  - 7.2 Superintendent
    - a. Community Meeting dates (proposed dates: April 4, April 17, May 8)
    - b.
    - c.

8. Action Items:

- 8.1 Consider/approve monthly bills
- 8.2 Approve School Logo
- 8.3 Achievement & Integration Budget
- 8.4 Resolution relating to Special Election
- 8.5 SW/WC Service Coop Contracts 24-25
- 8.6 2025-2029 Wide Area Network Services Agreement
- 8.7 Approve community meeting dates
- 8.8 Future Superintendent Position

8.9 Personnel

- a. Contract - Jolene Nelson - P.E./Health
- b. Resignation - Susan Blair - Paraprofessional

9. Buildings & Grounds:

- a.
- b.

10. Adjournment

**ELLSWORTH PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
School Library  
Ellsworth, Minnesota  
Wednesday, January 17, 2024**

The organizational meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Robert Routh, Darcey Groen, Andrea Gaul & Casey Klosterbuer.

A motion was made by Buntjer and seconded by Lefdal to approve the meeting agenda with one addition. Motion carried.

Nominations were called for the position of Chairperson to serve a one-year term.

Randy Buntjer nominated Ryan Heikes to serve as Chairperson. A motion was made by Buntjer and seconded by Lynn to close nominations and direct the acting clerk to cast a unanimous ballot to elect Ryan Heikes as Chairperson. Motion carried.

Nominations were called for the position of Vice-Chairperson to serve a one-year term.

Randy Buntjer nominated Dustin Lefdal to serve as Vice-Chairperson. A motion was made by Buntjer and seconded by Harms to close nominations and direct the acting clerk to cast a unanimous ballot to elect Dustin Lefdal as Vice-Chairperson. Motion carried.

Nominations were called for the position of Clerk/Treasurer to serve a one-year term.

Ryan Heikes nominated Lisa Lynn to serve as Clerk/Treasurer. A motion was made by Heikes and seconded by Harms to close nominations and direct the acting clerk to cast a unanimous ballot to elect Lisa Lynn as Clerk/Treasurer. Motion carried.

A motion was made by Jenniges and seconded by Buntjer to approve the following items:

Hold the school board meetings on the 3rd Monday of each month at 6:00 pm except January & February. The January & February meetings will be held on the following Wednesday.

Designate the Nobles County Review as the official newspaper

Name the Security Savings Bank, Ellsworth office, as official depository for all school funds.

Name Knutson, Flynn & Dean as our legal counsel.

Motion carried.

A motion was made by Jenniges and seconded by Lynn to designate the following committees:

Negotiations: Ryan, Dustin & Jennifer

Buildings & Grounds: Randy & Dustin

Buses: Ryan & Randy

Sports: Lindsay, Jennifer & Lisa

Education/Meet & Confer: Randy, Lisa & Lindsay  
Policies & Budget: Jennifer & Ryan  
Sharing: Ryan, Dustin & Lisa  
MSHSL Representative: Randy  
MSBA Representative: Lindsay  
Safety Committee Representative: Randy, Ryan & Dustin  
Integration Collaborative Representative: Lindsay  
Staff Development Representative: Lisa  
Motion carried.

A motion was made by Jenniges and seconded by Harms to set board per diem at \$45 for Chairman, \$40 for other officers and directors, and \$25 for negotiations. Motion carried.

Logan Bossert & Kiara Lewis reported on these items for student council: winter spirit week, pepfest, dodgeball, athletics, new semester, music concerts & a movie idea.

A motion was made by Jenniges and seconded by Lefdal to approve the Consent Agenda items:

- Minutes of the regular school board meeting on December 18, 2023
- Minutes of the special school board meeting on January 10, 2024
- Student Activity Report
- Treasurer's Report
- Second reading on these policies: 101 (Legal Status of the school district), 101.1 (Name of the school district, 103 (Complaints-students, employees, parents, other persons), 104 (School district mission statement), 705 (Investments), 706 (Acceptance of gifts), 707 (Transportation of public school students), 708 (Transportation of nonpublic school students)
- First reading on these policies: 801 (Equal access to the school facilities), 710 (Extracurricular transportation), 711 (Video recording on school buses), 712 (Video surveillance other than on buses), 713 (Student activity accounting), 714 (Fund balances), 720 (Vending machines), & 802 (Disposition of obsolete equipment and material).

Motion carried.

Ms. Labat's report included information on student count, Mission & Vision, flower cooler information, panther overtime - not enough interest, IA request for items to be built, E-learning days, & Robotics competition was rescheduled to January 27.

Mr. Routh's report included information on flexible learning year options, preschool handbook, door repairs, & cost of replacing scoreboards. Mr. Routh also commended the board for their work on coming to an agreement on the building bond.

Darcey Groen presented the bills with four additions. A motion was made by Harms and seconded by Lynn to approve the bills. Motion carried.

Ms. Labat presented information on a floral cooler that was purchased with a grant through Carl Perkins. A motion was made by Harms and seconded by Buntjer to lend the cooler to Edgerton since the school is not using it. Motion carried.

Ms. Labat presented the snow make-up days. A motion was made by Harms and seconded by Lynn to approve the snow make-up days. Motion carried.

Mr. Routh presented a proposal for review and comment information to be submitted to the MN Department of Education. A motion was made by Lefdal and seconded by Lynn to approve the proposal for review and comment and submit the information to the MN Department of Education. A roll call vote was taken. The following voted in favor: Heikes, Lefdal, Jenniges, Buntjer, Lynn, & Harms. The following voted against: None. Motion carried.


Mr. Routh presented the Notice of Special for Independent School District No. 514.

NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 514  
ELLSWORTH PUBLIC SCHOOL  
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that a special election has been called and will be held in and for Independent School District No. 514, Ellsworth Public School, State of Minnesota, on Tuesday, the 14th day of May, 2024 for the purpose of voting on the following question:

---

**Instructions to Voters:**

**To vote, completely fill in the oval(s) next to your choice(s) like this:** 

---

To vote for a question, fill in the oval next to the word "Yes" on that question.  
To vote against a question, fill in the oval next to the word "No" on that question.

---

**School District Question**

**Approval of School Building Bonds**

Shall the board of Independent School District No. 514 (Ellsworth Public School), Minnesota be authorized to issue general obligation school building bonds in an amount not to exceed \$5,000,000 for acquisition and betterment of school sites and facilities including, but not limited to, new ventilation and electrical systems, windows, roof and tuckpointing, and bus garage improvements?



**Yes**



**No**

---

The combined polling places for this election and the precincts served by those polling places will be as follows: Combined Polling Place: Grand Prairie Township Hall 206 East 2nd Avenue Ellsworth MN 56129 "This combined polling place serves all territory in Ellsworth School District No. 514 located in Grand Prairie Township; West Side Township, Kanaranzi Township, Little Rock Township, Ransom Township, the City of Ellsworth, Nobles & Rock County, Minnesota."

Any eligible voter residing in the school district may vote at said election at the polling place or combined polling place designated above for the precinct in which he or she resides. The polls for said election will open at 8:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on Election Day.

Dated: BY ORDER OF THE SCHOOL BOARD

---

School District Clerk

A motion was made by Buntjer and seconded by Lefdal to approve the Notice of Special Election. Motion carried.

Mr. Routh presented the Preschool Handbook for approval. A motion was made by Harms and seconded by Lefdal to approve the Preschool Handbook with a few changes. Motion carried.

Mr. Routh presented a resignation letter submitted by Drew Cheskie. A motion was made by Lefdal and Jenniges to accept the resignation letter submitted by Drew Cheskie. This resignation is to be effective immediately. Motion carried.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Buntjer to adjourn. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

---

Ellsworth District 514 School Board Clerk