

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Tuesday, February 21, 2023
5:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Approval of minutes of the regular school board meeting on January 18, 2023.
4. Review of student activity fund
5. EPTO Report
6. School Board Recognition Month
7. Administrative Reports
 - 7.1 Principal
 - a. Student Count
 - b. Book Club
 - c.
 - 7.2 Superintendent
 - a. Future Superintendent information
 - b.
 - c.
8. Financial Reports
 - 8.1 Cash Flow/Budget Report
9. Action Items:
 - 9.1 Consider/approve monthly bills
 - 9.2 Building Rental request
 - 9.3 Achievement & Integration Budget
 - 9.4 SW/WC Service Coop Contracts for 23-24
 - 9.5 Second Reading of these policies: 214 (Out-of-State travel by school board members), 401 (Equal employment opportunity), 402 (Disability nondiscrimination policy), 403 (Discipline, suspension & dismissal of school district employees), 406 (Public and private personnel data), 410 (Family and medical leave policy), 412 (Expense reimbursement), 413 (Harassment and violence)

9.6 First Reading of these policies: 417 (Chemical Use and Abuse), 418 (Drug free workplace & school), 419 (Tobacco Free), 427 (Workload limits for Special Education), 514 (Bullying prohibition), 515 (Protection and privacy of student records), 516 (Student medication)

9.7 Personnel

- a.
- b.

10. Buildings & Grounds

11. Adjournment

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Wednesday, January 18, 2023**

The organizational meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present except Randy Bunjter. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Dave Ackerman, Darcey Groen, & Leah Deutsch.

A motion was made by Lynn and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

Nominations were called for the position of Chairperson to serve a one-year term.

Lindsay Jenniges nominated Ryan Heikes to serve as Chairperson. A motion was made by Jenniges and seconded by Lynn to close nominations and direct the acting clerk to cast a unanimous ballot to elect Ryan Heikes as Chairperson. Motion carried.

Ryan Heikes read an Oath of Office for the new school board member, Jennifer Harms.

Nominations were called for the position of Vice-Chairperson to serve a one-year term.

Ryan Heikes nominated Dustin Lefdal to serve as Vice-Chairperson. A motion was made by Heikes and seconded by Lynn to close nominations and direct the acting clerk to cast a unanimous ballot to elect Dustin Lefdal as Vice-Chairperson. Motion carried.

Nominations were called for the position of Clerk/Treasurer to serve a one-year term.

Ryan Heikes nominated Lisa Lynn to serve as Clerk/Treasurer. A motion was made by Heikes and seconded by Harms to close nominations and direct the acting clerk to cast a unanimous ballot to elect Lisa Lynn as Clerk/Treasurer. Motion carried.

A motion was made by Heikes and seconded by Jenniges to hold the regular school board meetings on the 3rd Monday of each month at 6:00 p.m. except for January & February which fall on legal holidays. The January & February meetings will be held on the following Wednesday. Motion carried.

A motion was made by Jenniges and seconded by Lynn to name the Nobles County Review as the official publisher of all board activities. Motion carried.

A motion was made by Jenniges and seconded by Harms to name the Security Savings Bank, Ellsworth office, as official depository for all school funds. Motion carried.

A motion was made by Lynn and seconded by Jenniges to name Knutson, Flynn & Dean as our legal counsel. Motion carried.

A motion was made by Heikes and seconded by Lynn to appoint Ryan Heikes, Dustin Lefdal & Jennifer Harms to the Negotiations Committee. Motion carried.

A motion was made by Heikes and seconded by Jenniges to appoint Randy Buntjer and Dustin Lefdal to the Buildings & Grounds Committee. Motion carried.

A motion was made by Jenniges and seconded by Harms to appoint Randy Buntjer & Ryan Heikes to the Buses Committee. Motion carried.

A motion was made by Harms and seconded by Jenniges to appoint Lindsay Jenniges, Lisa Lynn & Jennifer Harms to the Sports Committee. Motion carried.

A motion was made by Lynn and seconded by Jenniges to appoint Randy Buntjer, Lisa Lynn & Lindsay Jenniges to the Education/Meet & Confer Committee. Motion carried.

A motion was made by Jenniges and seconded by Lynn to appoint Jennifer Harms & Ryan Heikes to the Policy Committee. Motion carried.

A motion was made by Lynn and seconded by Jenniges to appoint Ryan Heikes, Dustin Lefdal & Lisa Lynn to the Sharing Committee. Motion carried.

A motion was made by Jenniges and seconded by Harms to appoint Randy Buntjer as the MSHSL Representative. Motion carried.

A motion was made by Harms and seconded by Lynn to appoint Lindsay Jenniges as the MSBA Representative. Motion carried.

A motion was made by Lynn and seconded by Jenniges to appoint Randy Buntjer, Ryan Heikes and Dustin Lefdal as Safety Committee representatives. Motion carried.

A motion was made by Harms and seconded by Lynn to appoint Lindsay Jenniges as the Integration Collaborative Representative. Motion carried.

A motion was made by Harms and seconded by Jenniges to appoint Lisa Lynn as the Staff Development Representative. Motion carried.

A motion was made by Jenniges and seconded by Lynn to set board per diem at \$45 for Chairman, \$40 for other officers and directors, and \$25 for negotiations. Motion carried.

A motion was made by Jenniges and seconded by Lynn to approve the minutes of the regular meeting held on December 19, 2022. Motion carried.

The Board of Education reviewed the Student Activity Fund.
Lisa Lynn reported on these items for EPTO: gifts for teachers, movie night, dance camp will be Jan. 30 - Feb. 3, Grandparent's Day will be March 17, donations, next meeting will be on Feb. 7.

Ms. Labat's report included information on student count, Great Bear reward trip, end of the semester, Principal conference, and snow days vs. E-learning days.

Mr. Ackerman's report included information on a grant for mechanical systems, intent to negotiate with the union, Paraprofessional Week, snow brush for the tractor, and a meeting with Adrian on sharing possibilities.

Darcey Groen presented the Treasurer's Report and monthly budget information. A motion was made by Jenniges and seconded by Lynn to approve the Treasurer's Report. Motion carried.

A motion was made by Jenniges and seconded by Lynn to approve the bills. Motion carried.

Ms. Labat presented the second reading of the following policies: 102: Equal Educational Opportunity, 506: Student Discipline, 501: School Weapons Policy, 502: Search of Student Locker, Desk, Personal Possessions, 722: Public Data and Data Subject Requests, 806: Crisis Management Policy. A motion was made by Lynn and seconded by Jenniges to approve the second reading of these policies. Motion carried.

Ms. Labat presented the first reading of the following policies: 214: Out-of-state travel by school board members, 401: Equal employment opportunity, 402: Disability nondiscrimination policy, 403: Discipline, suspension and dismissal of school district employees, 406: Public & private personnel data, 410: Family & Medical Leave policy, 412: Expense reimbursement, 413: Harassment & Violence. A motion was made by Jenniges and seconded by Lynn to approve the first reading of these policies. Motion carried.

Ms. Labat presented the snow make-up days. A motion was made by Harms and seconded by Lynn to approve the snow make-up days. Motion carried.

Mr. Ackerman presented information on the need of school bus drivers. A discussion took place on ideas to recruit drivers and possible incentives.

Mr. Ackerman presented donations from the Ellsworth Community Club and EPTO. A motion was made by Lefdal and seconded by Jenniges to approve the donations. Motion carried.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Jenniges and seconded by Lefdal to adjourn. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk