

**ELLSWORTH PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
School Library  
Ellsworth, Minnesota  
Wednesday, February 19, 2025  
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Student Council
4. EPTO
5. Consent Agenda Consider/Approve
  - 5.1 Minutes of regular board meeting on January 22, 2025.
  - 5.2 Student Activity Fund
  - 5.3 Treasurer's Report
  - 5.4 Donations: \$160 from Community Club, \$500 from New Vision Coop
6. Administrative Reports
  - 6.1 Principal
    - a. Student Count
    - b.
    - c.
  - 6.2 Superintendent
    - a. School Board News
    - b.
    - c.
7. Action Items:
  - 7.1 Consider/approve monthly bills
  - 7.2 Consider/approve holding both music concerts on Wednesday, May 7
  - 7.3 Consider/approve SW/WC Service Cooperative Contracts
  - 7.4 Personnel
    - a.
    - b.
8. Buildings & Grounds:
  - a.
  - b.
9. Adjournment

**ELLSWORTH PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
School Library  
Ellsworth, Minnesota  
Wednesday, January 22, 2025**

The organizational meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present except Dustin Lefdal. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Bill Strom, Darcey Groen, Craig Gaul, & Casey Klosterbuer.

Visitors: Caycee Bixby

A motion was made by Harms and seconded by Jenniges to approve the meeting agenda with one addition. Motion carried.

Nominations were called for the position of Chairperson to serve a one-year term.

Lisa Lynn nominated Ryan Heikes to serve as Chairperson. A motion was made by Lynn and seconded by Jenniges to close nominations and direct the acting clerk to cast a unanimous ballot to elect Ryan Heikes as Chairperson. Motion carried.

Nominations were called for the position of Vice-Chairperson to serve a one-year term.

Jennifer Harms nominated Dustin Lefdal to serve as Vice-Chairperson. A motion was made by Harms and seconded by Lenz to close nominations and direct the acting clerk to cast a unanimous ballot to elect Dustin Lefdal as Vice-Chairperson. Motion carried.

Nominations were called for the position of Clerk/Treasurer to serve a one-year term.

Jennifer Harms nominated Lisa Lynn to serve as Clerk/Treasurer. A motion was made by Harms and seconded by Jenniges to close nominations and direct the acting clerk to cast a unanimous ballot to elect Lisa Lynn as Clerk/Treasurer. Motion carried.

A motion was made by Heikes and seconded by Jenniges to hold the 2025 Regular Board Meetings on the 3rd Monday of each month at 6:00 pm with the exception of January and February as they fall on legal holidays. Motion carried.

A motion was made by Jenniges and seconded by Lynn to designate Nobles County Review as the official newspaper. A roll call vote was taken. The following voted in favor: Jenniges, Lynn, Lenz, & Heikes. The following voted against: None. Jennifer Harms abstained from the vote.

A motion was made by Harms and seconded by Lenz to designate Security Savings Bank, Ellsworth branch, as the official bank. Motion carried.

A motion was made by Lynn and seconded by Jenniges to designate Knutson, Flynn & Deans as the legal counsel. Motion carried.

A motion was made by Lenz and seconded by Lynn to nominate Ryan, Dustin & Jen as the Negotiations Committee. Motion carried.

A motion was made by Jenniges and seconded by Lynn to nominate Jen & Dustin as the Buildings & Grounds Committee. Motion carried.

A motion was made by Lynn and seconded by Jenniges to nominate Dustin & Ryan as the Bus Committee. Motion carried.

A motion was made by Lynn and seconded by Harms to nominate Lindsay, Lisa & Janelle as the Sports Committee. Motion carried.

A motion was made by Harms and seconded by Jenniges to nominate Lisa, Lindsay & Janelle as the Education/Meet & Confer Committee. Motion carried.

A motion was made by Lynn and seconded by Jenniges to nominate Jen & Ryan as the Policies & Budget Committee. Motion carried.

A motion was made by Jenniges and seconded by Lynn to remove the Sharing Committee. Motion carried.

A motion was made by Harms and seconded by Lynn to nominate Janelle to be the MSHSL Representative. Motion carried.

A motion was made by Harms and seconded by Lynn to nominate Lindsay as the MSBA Representative. Motion carried.

A motion was made by Jenniges and seconded by Lenz to nominate Ryan, Dustin & Jen as the Safety Committee Representatives. Motion carried.

A motion was made by Lynn and seconded by Harms to nominate Lindsay as the Integration Collaborative Representative. Motion carried.

A motion was made by Harms and seconded by Jenniges to nominate Lisa as the Staff Development Representative. Motion carried.

A motion was made by Harms and seconded by Lynn to set board per diem at \$45 for Chairman, \$40 for other officers and directors, and \$25 for negotiations. Motion carried.

Caycee Bixby reported on these items for student council: winter carnival went well, snow week in February, high school dance, and blow pop sales.

The School Board recited the Oath of Office to affirm their commitment to the District.

A motion was made by Jenniges and seconded by Harms to approve the Consent Agenda items:  
- Minutes of the regular school board meeting on December 17, 2024

- Student Activity Report
  - Treasurer's Report
- Motion carried.

Ms. Labat's report included information on student count, Paraprofessional recognition week, Math instructor update, and a calendar to possibly end the school year early so the project can begin on time.

Mr. Strom's report included information on the community meeting, building project, FY25 Budget & negotiations.

Darcey Groen presented the bills. A motion was made by Harms and seconded by Jenniges to approve the bills. Motion carried.

CERTIFICATION OF MINUTES RELATING TO  
GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2025A

Issuer: Independent School District No. 514 (Ellsworth Public Schools), Minnesota

Governing Body: School Board

A regular meeting held on January 22, 2025 at 6:00 p.m. in the School Library.

Members present: Ryan Heikes, Lindsay Jenniges, Lisa Lynn, Jennifer Harms & Janelle Lenz.

Members absent: Dustin Lefdal

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2025A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 22<sup>nd</sup> day of January, 2025.

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School District Clerk

Member Lindsay Jenniges introduced the following resolution and moved its adoption, which motion was seconded by Member Lisa Lynn:

RESOLUTION RELATING TO GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2025A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT AND ANY BOARD OFFICER TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE; AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 514 (Ellsworth Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND DISTRICT INDEBTEDNESS. The District is authorized, pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, to borrow money by the issuance of its general obligation facilities maintenance bonds. This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Facilities Maintenance Bonds, Series 2025A in a principal amount not to exceed \$525,000 (the Bonds) to finance various deferred capital maintenance and indoor air quality projects (collectively, the Project) described in the District's ten-year facility plan for Fiscal Year 2026 (the Facility Plan) hereby approved by this Board. Pursuant to the provisions of Minnesota Statutes, Section 123B.595, subdivision 5 it is hereby determined that the total amount of District indebtedness as of January 1, 2025 is \$5,000,000.

SECTION 2. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. The Facility Plan will be submitted to the Commissioner of the Department of Education of the State of Minnesota (the Commissioner) for approval as required by Minnesota Statutes, Section 123B.595, subdivision 5 and such approval will be received prior to the date on which the Bonds are issued.

SECTION 3. NOTICE PUBLICATION. The Clerk is authorized and directed to cause notice of the intended projects, the amount of the facilities maintenance bonds to be issued, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District.

SECTION 4. METHOD OF SALE. The District has retained PMA Securities, LLC, in Albertville, Minnesota (PMA), as independent municipal advisor in connection with the sale of the Bonds. The Board desires to proceed with the sale of the Bonds by private placement or a negotiated sale. The Superintendent and any Board officer, in consultation with and upon the advice of representatives of PMA, are hereby authorized and directed to execute a contract on the part of the District for the sale of the Bonds to a purchaser to be selected by such officers, provided that the aggregate principal amount of the Bonds shall not exceed \$525,000 and the true interest cost shall not exceed 6.00%. Following the sale, the Board shall meet at an upcoming regularly scheduled or special board meeting to adopt a bond resolution prepared by the District's bond counsel ratifying the sale of the Bonds.

SECTION 5. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 6. REIMBURSEMENT. (a) (i) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for Project expenditures made by the District prior to the date of issuance (the Reimbursement Obligations).

(ii) The Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.

(iii) The District desires to comply with requirements of the Regulations with respect to the Project.

(b) (i) The District proposes to undertake Project and to make original expenditures with respect thereto prior to the issuance of Reimbursement Obligations, and reasonably expects to issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Obligations Expected to be Issued for Project</u>
Various deferred capital maintenance and indoor air quality projects	\$525,000

(ii) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the District will not seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

(c) As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

(d) The District's Superintendent shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

SECTION 7. EXPIRATION. The authorization provided in Section 4 hereof shall expire on September 30, 2025.

Upon vote being taken thereon, the following voted in favor thereof: Lindsay Jenniges, Lisa Lynn, Jennifer Harms, Janelle Lenz, & Ryan Heikes.  
and the following voted against the same: None  
whereupon the resolution was declared duly passed and adopted.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Buntjer to adjourn. Motion carried. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

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Ellsworth District 514 School Board Clerk