ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, October 20, 2025
6:00 p.m.

1. Call to order and roll call

2. Approve meeting agenda

3. Student Council

4. EPTO

5. Ken Seiler - Project information

6. Consent Agenda Consider/Approve
   - 6.1 Minutes of regular board meeting on September 15, 2025.
   - 6.2 Student Activity Fund
   - 6.3 Treasurer's Report
   - 6.4 Donations: $350 from Zion Church Women's group for PE supply

7. Administrative Reports
   - 7.1 Principal
     - a.
   - 7.2 Superintendent
     - a. School Board News

8. Action Items:
   - 8.1 Consider/approve monthly bills
   - 8.2 Approve MSHSL Foundation grant
   - 8.3 MN Paid Leave Act
   - 8.4 December Board meeting date
   - 8.5 Permanent Residency
   - 8.6 Personnel
     - a.
     - b.

9. Buildings & Grounds:

10. Adjournment

ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, September 15, 2025

The regular meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Bill Strom, Darcey Groen, Lori Romans, Amy Simpson, Marge Trupe, & Craig Gaul.

Visitors: None

A motion was made by Lenz and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

Lori Romans reported on these items for Student Council: had a meeting and discussed Homecoming, dress up days, coronation & parade.

Lisa Lynn reported on these items for EPTO: voted for officers, ordered shirts for the Preschool students, provided cookies & water for the open house, clothing sales, donation to beverage cart, & upcoming events. The next meeting will be November 10 at 6:30.

A motion was made by Jenniges and seconded by Lynn to approve the Consent Agenda items:
- Minutes of the regular school board meeting on August 18, 2025.
- Student Activity Report
- Treasurer's Report
- Donations:

Motion carried.

Ms. Labat presented the following items: student count, moving day went well, open house was well attended & homecoming. Ms. Labat recognized the board in honor of School Board Appreciation month.

Mr. Strom's report included information on the following items: buses & building project.

Darcey Groen presented the bills. A motion was made by Lefdal and seconded by Lenz to approve the bills as presented. Motion carried.

Mr. Strom asked for approval for the sale of surplus items. A motion was made by Lynn and seconded by Jenniges to approve the sale of the surplus items. Motion carried.

Darcey Groen presented a building rental request submitted by Brenda Fenton for the Holiday Bazaar on October 4. A motion was made by Lenz and seconded by Lynn to approve the rental request as presented. Motion carried.

Mr. Strom presented information on purchasing the three (3) buses that we currently lease in the amount of $123,799.90. A motion was made by Lefdal and seconded by Lenz to approve the purchase of three (3) buses currently owned by the district and leased through Kinetic Leasing, who holds the title for each of the three buses. Furthermore, that the district purchase the three (3) buses with a 4 year loan arranged with Kinetic. The total buyout for the three (3) buses is $123,799.90. The total annual payment for each of the four year loan is $34,588. The proposed annual schedule of the payments will be as follows:
First payment - November 1, 2025 - $8,647.00
Second payment - February 1, 2026 - $8,647.00
Third payment - May 1, 2026 - $8,647.00
Fourth payment - August 1, 2026 - $8,647.00
A roll call vote was taken. The following voted in favor: Lenz, Lynn, Harms, Lefdal, Jenniges & Heikes. The following voted against: None. Motion carried.

A discussion was held regarding the concessions advisor job description. A motion was made by Lynn and seconded by Lefdal to approve the concessions advisor job description. Motion carried.

Mr. Strom presented the proposed 2025 levy for taxes payable in 2026 as the maximum for approval. A motion was made by Lefdal and seconded by Lynn to approve the proposed 2025 levy for taxes payable in 2026 as the maximum levy. Motion carried.

Ms. Labat presented a resignation submitted by Kim Dagel as Paraprofessional. A motion was made by Jenniges and seconded by Lenz to accept the resignation submitted by Kim Dagel. Motion carried.

Ms. Labat presented a contract with Josiah Eppens as Paraprofessional. A motion was made by Lefdal and seconded by Lynn to approve the contract with Josiah Eppens. Motion carried.

The following items were discussed for buildings & grounds: doors, windows, propane tanks, cement & gutters.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Jenniges to adjourn. Motion carried. The meeting adjourned at 6:35 p.m.

Respectfully submitted,

____

Ellsworth District 514 School Board Clerk