

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Wednesday, January 18, 2023
6:00 p.m.**

1. Call to order and roll call.
2. Approve meeting agenda.
3. Nominations for and election of chairperson (Following election the chairperson will conduct the remainder of the organization meeting)
4. Oath of office for new school board member
5. Nominations for and election of vice chairperson
6. Nominations for and election of clerk/treasurer
7. Set day of week, and time of day for 2023 regular board meetings
8. Designate official newspaper to use for publication of legal notices and school board minutes (currently Nobles County Review) Action Item
9. Designate official bank to be used for depository of school district funds, checking and savings account, and investments (currently Security Savings Bank, Ellsworth Office) Action Item
10. Designate official legal counsel. (Currently Knutson, Flynn & Deans). Action Item.
11. Appoint standing committees. Action Item
 - a. Negotiations
 - b. Buildings & Grounds
 - c. Buses
 - d. Sports/Sharing Committee
 - e. Education/Meet & Confer
 - f. Policy Committee
12. Appoint MSHSL representative. Action Item
13. Appoint MSBA legislative liaison. Action Item
14. Appoint Safety Committee representative. Action Item
15. Appoint Integration Collaborative representative. Action Item
16. Set per diem allowances (currently \$45 for Chairman, \$40 for Directors per meeting, and \$25 per Director for each negotiations session) Action Item

17. Other annual school board organization agenda items not included in the above items.
18. Approval of minutes of the regular school board meeting on December 19, 2022.
19. Review of student activity fund
20. EPTO Report
21. Greg Baufield with Northland Securities
22. Administrative Reports
 - 22.1 Principal
 - a. Student Count
 - b.
 - c.
 - d.
 - 22.2 Superintendent
 - a.
 - b.
23. Financial Reports
 - 23.1 Cash Flow/Budget Report
24. Action Items:
 - 24.1 Consider/approve monthly bills
 - 24.2 Second Reading of these policies: 102 (Equal Educational Opportunity), 506 (Student Discipline), 501 (School Weapons Policy), 502 (Search of Student Locker, Desk, Personal Possessions), 722 (Public Data and Data Subject Requests) & 806 (Crisis Management Policy)
 - 24.3 First Reading of these policies: 214 (Out-of-state travel by school board members), 401 (Equal employment opportunity), 402 (Disability nondiscrimination policy), 403 (Discipline, suspension and dismissal of school district employees), 406 (Public and private personnel data), 410 (Family & Medical leave policy), 412 (Expense reimbursement), 413 (Harassment and violence)
 - 24.4 Calendar Make-Up Days
 - 24.5
 - 24.6 Personnel
 - a. Bus Driver Search
 - b.
 - 24.7 Donations
 - a. Ellsworth Community Club - \$500 - Elem. Panther Store
 - b. Ellsworth Community Club - \$500 - Great Bear Reward Trip
 - c. EPTO - \$100 - Great Bear Reward Trip
25. Buildings & Grounds Report
26. Adjournment

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, December 19, 2022**

The regular school board meeting was called to order by Chairperson Ryan Heikes at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Amy Labat, Dave Ackerman, Darcey Groen, Judy Huisman & Chelsea Patrick.

Visitors: Joyce Jacobs - Nobles County Auditor, Larry Lewis & Jennifer Harms.

A motion was made by Buntjer and seconded by Jenniges to approve the meeting agenda as presented. Motion carried.

A motion was made by Lynn and seconded by Lefdal to approve the minutes of the regular meeting held on November 21, 2022. Motion carried.

Joyce Jacobs, Nobles County Auditor, presented information on the tax levy.

The Board of Education reviewed the Student Activity Fund.

Becca Dreesen reported on these items for EPTO: Shirt Sales. Next meeting will be January 10, 2023.

Ms. Labat's report included information on student count, FACS Grant, music concerts, elementary craft day and we've used 3 E-Learning days.

Mr. Ackerman's report included information on bus repairs, brush for the tractor, information from Johnson Controls, & lunch food vendors.

Darcey Groen presented the Treasurer's Report and monthly budget information. A motion was made by Dreesen and seconded by Buntjer to approve the Treasurer's Report. Motion carried.

A motion was made by Jenniges and seconded by Lefdal to approve the bills with 3 additions. A roll call vote was taken. The following voted in favor: Heikes, Buntjer, Lynn, Jenniges & Lefdal. The following voted against: None. Becca Dreesen abstained from the vote. Motion carried.

The following resolution was moved by Becca Dreesen.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Ellsworth School District No. 514, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Grand Prairie Township Hall 206 East 2nd Avenue Ellsworth MN 56129
"This combined polling place serves all territory in Ellsworth School District No.514 located in Grand Prairie Township; West Side Township, Kanaranzi Township, Little Rock Township, Ransom Township, the City of Ellsworth, Nobles & Rock County, Minnesota."

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 8:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The foregoing resolution was seconded by Lisa Lynn. Motion carried.

Mr. Ackerman presented the Athletic Pairing Agreement with Adrian School. A motion was made by Lefdal and seconded by Buntjer to approve the Athletic Pairing Agreement with Adrian School. Motion carried.

Ms. Labat presented the following policies for approval of a 1st Reading: 102: Equal Educational Opportunity, 506: Student Discipline, 501: School Weapons Policy, 502: Search of Student Locker, Desk, Personal Possessions, 722: Public Data and Data Subject Requests, 806: Crisis

Management Policy. A motion was made by Jenniges and seconded by Buntjer to approve the 1st Reading of these policies. Motion carried.

Ms. Labat presented the following contracts:

Lauren Van Briesen - Media Specialist

Andrea Gaul - Knowledge Bowl Advisor

A motion was made by Lynn and seconded by Buntjer to approve the contracts as presented.

Motion carried.

Mr. Ackerman presented a donation from Bethel Memorial Fund for \$500 and a donation from Barbara Engel for \$25. A motion was made by Lefdal and seconded by Dreesen to accept the donations. Motion carried.

There being no further business Chairperson Ryan Heikes called for a motion to adjourn. A motion was made by Lefdal and seconded by Buntjer to adjourn. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk