

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, July 20, 2026
6:00 p.m.**

1. Call to order and roll call
2. Approve meeting agenda
3. Consent Agenda Consider/Approve
 - 5.1 Minutes of regular board meeting on June 15, 2026.
 - 5.2 Student Activity Fund
 - 5.3 Treasurer's Report
 - 5.4 Donations: \$500 from Comm. Club to Book Club for FF days, \$500 from Comm. Club to future 9th grade students for FF days.
4. Administrative Reports
 - 6.1 Principal
 - a.
 - 6.2 Superintendent
 - a. School Board News
5. Action Items:
 - 7.1 Consider/approve monthly bills
 - 7.2 Open bids for dairy products
 - 7.3 Open bids for propane
 - 7.4 School Board vacancy
 - 7.5 Approve LTFM 10-year plan
 - 7.6 Education Identity & Access Management Resolution
 - 7.7 Student/Parent Handbook
 - 7.8 Fees - athletic, class dues, class fees
 - 7.9 Gym rental request
 - 7.10 Sale of surplus items
 - 7.11 Personnel
 - a. Resignation
 - b. Contract - PE/Health
 - c. Contract - Office
6. Buildings & Grounds:
7. Adjournment

**ELLSWORTH PUBLIC SCHOOL
REGULAR SCHOOL BOARD MEETING
School Library
Ellsworth, Minnesota
Monday, June 15, 2026**

The regular meeting was called to order by Chairperson Dustin Lefdal at 6:00 p.m. A roll call revealed all members present. The Board of Education opened the meeting by reciting the Pledge of Allegiance.

Staff present: Bill Strom, Darcey Groen, Craig Gaul, Andrea Gaul, & Leah Deutsch.

Visitors: None

A motion was made by Jenniges and seconded by Lynn to approve the meeting agenda with one addition. Motion carried.

A motion was made by Lenz and seconded by Lynn to approve the Consent Agenda items:

- Minutes of the regular school board meeting on May 18, 2026
- Student Activity Report
- Treasurer's Report
- Donations: \$250 from Rose Rentals for prom decorations

Motion carried.

Mr. Strom's report included information on finance/budget, judging of science fair projects, & commissioning on HVAC system.

Darcey Groen presented the bills with one addition. A motion was made by Lynn and seconded by Jenniges to approve the bills as presented. Motion carried.

Mr. Strom presented the following resolution:

**RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY**

WHEREAS Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 514, Ellsworth Public School, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 514 shall begin on July 14, 2026 and shall close on July 28, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL DISTRICT NO. 514
ELLSWORTH PUBLIC SCHOOL
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 514 shall begin on July 14, 2026, and shall close at 5:00 o'clock p.m. on July 28, 2028.

The general election shall be held on Tuesday, November 3, 2026. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk at 513 S. Broadway St., Ellsworth, MN. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member Lisa Lynn, duly seconded by Member Lindsay Jenniges.

The vote on adoption of the Resolution was as follows:

Aye: Heikes, Jenniges, Lynn, Lenz, & Lefdal.

Nay: None

Absent: None

Whereupon, said Resolution was declared duly adopted by Independent School District No. 514.

Ellsworth Public School, State of Minnesota, this 15th day of June , 2026.

Mr. Strom requested approval for the call for bids for dairy products for the 2026-2027 school year. A motion was made by Jenniges and seconded by Lenz to call for bids for dairy products for the 2026-2027 school year. Motion carried.

Mr. Strom requested approval for the call for bids for propane for the 2026-2027 school year. A motion was made by Lenz and seconded by Lynn to call for bids for propane for the 2026-2027 school year. Motion carried.

Mr. Strom presented the preliminary FY27 budget.

	Revenue	Expense	Difference	
Fund 01	2,385,796	2,558,664	- 172,868	General Fund
Fund 02	101,075	126,580	- 25,505	Food Service
Fund 04	72,993	70,560	+ 2,433	Community Service
Fund 06	0.00	0.00	0.00	Building Fund
Fund 07	583,110	467,850	115,260	Debt Service
<u>Fund 21</u>	<u>35,750</u>	<u>26,200</u>	<u>9,550</u>	<u>Student Activities</u>
Totals	\$3,178,724	\$3,178,724	-\$71,130	

A motion was made by Jenniges and seconded by Lenz to approve the Preliminary FY27 District budget. Motion carried.

A discussion took place regarding the school board vacancy. The District will advertise for the vacancy position with a deadline of July 13. The school board will appoint one of the candidates at their regular board meeting to be held on July 20. A motion was made by Heikes and seconded by Lenz to begin the process to fill the school board vacancy. Motion carried.

Letters of resignation were submitted by the following employees: Brooklyn Ver Steeg, P.E./Health Instructor and Jennifer Gaul, Reading Interventionist. A motion was made by Lenz and seconded by Lynn to accept the resignations submitted. Motion carried.

A contract was presented for Megan Busman as Art Instructor for the 2026-2027 school year. A motion was made by Lynn and seconded by Jenniges to approve the contract with Megan Busman. Motion carried.

The following item was discussed for buildings & grounds: summer projects, trees that need to be removed or treated, & the school lawn has been sprayed.

There being no further business Chairperson Dustin Lefdal called for a motion to adjourn. A motion was made by Lenz and seconded by Heikes to adjourn. Motion carried. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Ellsworth District 514 School Board Clerk